Oxford Cambridge and RSA

## GCE

## Accounting

Unit F012: Accounting Applications
Advanced Subsidiary GCE

## Mark Scheme for June 2015

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This mark scheme is published as an aid to teachers and students, to indicate the requirements of the examination. It shows the basis on which marks were awarded by examiners. It does not indicate the details of the discussions which took place at an examiners' meeting before marking commenced.

All examiners are instructed that alternative correct answers and unexpected approaches in candidates' scripts must be given marks that fairly reflect the relevant knowledge and skills demonstrated.

Mark schemes should be read in conjunction with the published question papers and the report on the examination.

OCR will not enter into any discussion or correspondence in connection with this mark scheme.

## Annotations

| $\mathbf{1}$ | $\mathbf{Q}$ | 281 | $?$ | Unclear |
| :---: | :---: | :---: | :---: | :---: |
| $\mathbf{2}$ | BOD | 31 | BOD | Benefit of doubt |
| $\mathbf{3}$ | $\mathbf{B}$ | 21 | Cross | Cross |
| $\mathbf{4}$ | OFR | 721 | OFR | Own figure rule |
| $\mathbf{5}$ | REP | 271 | REP | Repeat |
| $\mathbf{6}$ | SEEN | 811 | SEEN | Noted but no credit given |
| $\mathbf{7}$ |  | 11 | Tick | Tick |
| $\mathbf{8}$ | L1 |  | L1 | Level 1 |
| $\mathbf{9}$ | L2 |  | L2 | Level 2 |
| $\mathbf{1 0}$ | L3 |  | L3 | Level 3 |
| $\mathbf{1 1}$ | L4 |  | L4 | Level 4 |

## Subject-specific marking instructions

Quality of Written Communication
Levels of Response for Numerical Questions

| Level | Mark | Description |
| ---: | :---: | :--- |
| 3 | 3 | All account headings, terms and balances are included appropriately and in line with accounting conventions. <br> All figures are legible with effective use made of columns and sub-totals. All accounts are ruled off as <br> appropriate. |
| 2 | 2 | Almost all account headings, terms and balances are included, appropriately and in line with accounting <br> conventions. Figures are legible with effective use made of columns and sub-totals. Accounts are ruled off as <br> appropriate. |
| 1 | 1 | Some account headings, terms and balances are included though not always adhered to accounting <br> conventions. Most figures are legible. Some appropriate use is made of columns and sub-totals. Some <br> accounts are ruled off as appropriate. |
| - | Responses which fail to achieve the standard required for Level 1. |  |

## Levels of Response for Narrative Questions

| Level | Mark | Description |
| ---: | :--- | :--- |
| 2 | 2 | Ideas, some complex, are expressed clearly and quite fluently, using an appropriate style of writing. <br> Arguments made are generally relevant and are constructed in a logical and coherent manner. There are few <br> errors of spelling, punctuation and grammar, and those that are made are not intrusive and do not obscure <br> meaning. |
| 1 | 1 | Relatively straightforward or simple ideas are expressed in a generally appropriate style of writing which <br> sometimes lacks clarity or fluency. Arguments have some limited coherence and structure, occasionally <br> showing relevance to the main focus of the question. There are errors of spelling, punctuation and grammar <br> which are noticeable and sometimes intrusive but do not totally obscure meaning. |
| - | 0 | Responses which fail to achieve the standard required for Level 1. |

## MARK SCHEME






| Question | Answer | Mark | Guidance |
| :---: | :---: | :---: | :---: |
| (b)* | If a sole trader does not keep adequate records then the business may not have records of the transactions, then the business will be unaware of the total sales and purchases in a period. This may result in it not having records of its stockholdings which could result in it and running out of certain lines of stock. Therefore, being unable to meet customer demand, this could result in the loss of future business. <br> The business may not have a record of debtors and therefore it will not be able to send out invoices and reminders of amounts owing from debtors. This may lead to debtors not paying their accounts, which could lead to bad debts and hence less profit and cash flow difficulties. <br> The business may not have a record of creditors, which could lead to the business not paying the amounts owed to its suppliers. This could lead to suppliers refusing to supply further goods and this could eventually lead to the failure of the business. <br> The business may not have records of expenses that have been paid or those which are owed; therefore it will not have any control of these, which may lead to overspending on expenses and, therefore, cash flow difficulties. <br> The business will be unable to prepare a trial balance and final accounts and, therefore, be unable to calculate how much profit or loss it has made in a period. <br> If the business cannot provide details of its profits banks will be reluctant to loan it money, as there is no adequate record of its ability to repay the money. It will also not have adequate records for HMRC to calculate the taxation due, which could lead to fines. <br> The risk of errors and fraud will increase if transactions are not recorded and this could be difficult to trace. <br> (4 points x 3 marks) <br> (1 for point plus up to 2 for development) <br> QWC <br> Total marks | 2 <br> [14] <br> [44] | Be careful to avoid giving many marks for generalised comments. <br> Development marks should relate to problems. <br> 1 mark for point up to 2 marks for development. <br> If just list of reasons shown - maximum 4 marks. |






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